

**Pantry Volunteer Hours Available:**

Monday, Tuesday, Wednesday, Friday: 8:00AM to 4:00PM

Thursday 8:00AM to 7:30PM

NO WEEKEND HOURS AVAILABLE THROUGH OUR PANTRY

**LOCATION:**

CEC Main campus located directly across the street west of The Hills Church

6250 Loop 820

North Richland Hills, TX 76180

(817) 281-1164

**Instructions:**

***-After you have completed the online application, come to our Welcome Center Mon - Friday between 9:00AM and 3:00PM for orientation on the day you plan to do your hours. YOU WILL NOT RECEIVE A PHONE CALL OR EMAIL...just show up!***

-Once orientation is completed, when reporting to work volunteers should drive around back (west wide of building) to park and, for your convenience, enter through the red personnel door.

-Ask to speak to the Pantry Manager or supervisor on duty

-Be aware, you will be working in our grocery and warehouse areas and for your personal safety:

--closed toe shoes are **mandatory** (no flip-flops or sandals)

--wear casual clothing that you don't mind getting dusty or soiled

--you will be performing clothing appropriate to the work you are doing, including, but not limited to, activities such as

--we reserve the right to determine if clothing is or is not appropriate and to require you to leave if your clothing is deemed to be inappropriate

**Typical Duties:**

Pantry volunteers are needed to clean product, stock shelves with product, assist in unloading product from trucks, help keep the grocery and warehouse areas clean and organized, fill food orders for neighbors in need and assist them loading their food order in their vehicle and other duties the.

**In the event of inclement weather**, if Birdville School District closes (as announced by the news media) the pantry will also be closed.